



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

MAY 15, 2014

THURSDAY, MAY 15, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 10120
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... 6:00 PM
President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION ..... 6:01 PM
The Board convened to Closed Session at 6:01 PM to discuss the following:
A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (1 Issue)

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro Morgan Patterson, Canyon Crest Academy
Barbara Groth Arielle Michaelis, San Dieguito High School Academy
Beth Hergesheimer
Amy Herman
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Torrie Norton, Associate Superintendent, Human Resources
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.
4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)
President Dalessandro led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)
The Board met in closed session; there was no reportable action taken.

6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF MAY 1, 2014

It was moved by Ms. Groth, seconded by Ms. Herman, to approve the Minutes of the May 1, 2014 Regular Board Meeting, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES

Students gave updates on events and activities at their schools.

8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES

Ms. Groth attended the Honoring Our Own Awards ceremony, and the CIF Coordinating Council meeting.

Ms. Herman attended the Honoring Our Own Awards ceremony, and Board Workshop on Summer Facilities Projects held prior to the board meeting.

Mr. Salazar attended the LCC v TPHS lacrosse game.

Ms. Hergesheimer toured Canyon Crest Academy with Principal Karl Mueller.

Ms. Dalessandro attended the Honoring Our Own Awards ceremony, and the Crystal Apple Awards ceremony honoring several SDUHSD teachers.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT

Superintendent Schmitt gave an update on the area fires, school closures, air quality, and will continue to monitor the fires. He also shared the 2013-14 Educational Plan: Strategic Themes, as *attached*, which will be updated for the 2014-15 school year to include safety, 21<sup>st</sup> century teaching and learning, instructional materials, multi-year and gradual implementation of Common Core, Middle School #5, and a review of the bell schedules. Mr. Schmitt welcomed suggestions from the Board on the 2014-15 Educational Plan.

10. MIDDLE SCHOOL #5 UPDATE .....MIKE GROVE, ASSOCIATE SUPERINTENDENT

Dr. Grove gave an update on the development of progress for Middle School #5 including the proposed boundaries and distributed a Middle School #5 Attendance Areas map, as *attached*. Board action expected at the next meeting on June 5<sup>th</sup>. Criteria included in the proposal: 1) limit initial capacity at new middle school the first two years, 2) try not to split elementary kids, 3) draw students out of Carmel Valley Middle boundaries, and 4) geographic proximity to middle school. The District collaborated with the feeder elementary districts and the proposal mirrors Sycamore Ridge, Ashley Falls and Solana Ranch elementary schools boundaries. The district held community workshops regarding the boundaries and Davis Demographics & Planning prepared the proposed boundary map. Next steps include the creation of a planning team to include parents and staff to meet through the next year to determine the curriculum, school name, etc. The selection of administrative staff is expected to occur in the fall of 2014 with the school to open in fall of 2015 with 7<sup>th</sup> grade only, and add a 7<sup>th</sup> grade class in 2016-17 school year.

PUBLIC COMMENTS ON ITEM #10:

Ms. Amanda Wu requested that students in the Watermark development be grandfathered to complete the two years of middle school at Carmel Valley Middle School and not be required to attend Earl Warren Middle School as an 8<sup>th</sup> grader next year after attending Carmel Valley Middle School this year.

Ms. Erin Gamble requested that students in the Watermark development be grandfathered to complete the two years of middle school at Carmel Valley Middle School and not be required to attend Earl Warren Middle School as an 8<sup>th</sup> grader next year after attending Carmel Valley Middle School this year.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

Ms. Hergesheimer recused herself from voting on Item 14A-2, West Shield Adolescent Services, due to a potential conflict.

It was moved by Ms. Groth, seconded by Mr. Salazar, that Item 14A-2, West Shield Adolescent Services, be approved, as presented. Ayes: Dalessandro, Groth, Herman, Salazar; Noes: None; Abstain: Hergesheimer. Motion carried.

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that Consent Agenda Items 11-15 (excluding Item 14A-2, West Shield Adolescent Services), be approved, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

**11. SUPERINTENDENT**

**A. GIFTS AND DONATIONS**

Accept the Gifts and Donations, as presented.

**B. FIELD TRIP REQUESTS**

Approve the Field Trip Requests, as presented.

**C. APPROVAL OF CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) SAN DIEGO SECTION, CONTINUATION OF MEMBERSHIP AGREEMENT & AUTHORIZATION OF DESIGNATION OF SCHOOL REPRESENTATIVES TO LEAGUES / 2014-15**

Approve the California Interscholastic Federation (CIF) Continuation Membership Agreement, and authorize the designation of CIF school representatives to leagues, for the 2014-15 school year, as presented.

**12. HUMAN RESOURCES**

**A. PERSONNEL REPORTS**

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

**B. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

**13. EDUCATIONAL SERVICES**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. 22<sup>nd</sup> District Agricultural Association, adding additional space and increasing the contract amount by \$400.00 for use of the Del Mar Fairgrounds premises for the San Dieguito Union High School District College Night and Fair on April 22, 2014, with no other changes to the agreement, to be expended from the General Fund 03-00 and Torrey Pines High School fundraising events.

**14. PUPIL SERVICES / SPECIAL EDUCATION**

**SPECIAL EDUCATION**

**A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Coast Music Therapy, Inc. (ICA), to provide music therapy services, during the period July 1, 2013 through June 30, 2014, in the amount of \$575.00 per evaluation, \$95.00 per hour for direct services, and \$125.00 per hour for consultations, to be expended from the General Fund/Restricted 06-00.
2. West Shield Adolescent Services (ICA), to provide escort services for at-risk special education students to and from residential facilities, during the period April 25, 2014 through June 30, 2014, at the rates of \$81.00 per hour for the lead escort, \$57.00 per hour for the back-up adult escort, \$0.56 per mile traveled by the escort(s), \$70.00 per hour for administrative time, plus out of pocket costs such as airfares, food, lodging, phone, and miscellaneous charges, to be expended from the General Fund/Restricted 06-00.

*\*Item 14A-2, West Shield Adolescent Services voted on as a separate item (see Consent Items above).*

3. Sweetwater Union High School District (MOU), to provide education and mental health services to a San Dieguito Union High School District special education student, during the period July 1, 2013 through June 30, 2014, in an amount not to exceed \$28,070.92, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #6140039804, for reimbursement for Parentally Placed Public School Student (PPPSS) to out of state Residential Treatment Center (RTC) and related educational expenses, during the period August 1, 2012 through June 30, 2013, in an amount not to exceed \$80,450.00.

## **PUPIL SERVICES**

D. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

## **15. BUSINESS / PROPOSITION AA**

### **BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Pro Sounds Unlimited, to provide sound system equipment with setup/removal at San Dieguito High School Academy's graduation ceremony on June 13, 2014, for an amount not to exceed \$1,350.00, to be expended from the General Fund 03-00, and partially reimbursed by ASB funds.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Allie's Party Equipment Rental, Inc., adding an additional 300 chairs for Canyon Crest Academy's graduation ceremony on June 13, 2014, at an additional cost of \$505.44 to

include delivery, setup/removal, and accidental damage waiver, with no other changes to the contract, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. ADOPTION OF RESOLUTIONS & APPROVAL OF AUTHORIZED SIGNATURES/REPRESENTATIVES

Adopt the following resolutions and approve authorized signatures/representatives, as presented:

1. RESOLUTION DESIGNATING AGENT TO RECEIVE MAIL AND PICKUP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

Designate Eric R. Dill to receive mail and Rick Schmitt, Torrie Norton, Eric R. Dill, Delores L. Perley, Dawn Pearson, Courtney Rock, and Stephanie Gutierrez to pick up warrants at the County Office of Education, effective July 1, 2014 through June 30, 2015.

2. RESOLUTION FOR PAYROLL ORDER CERTIFICATION

Designate Rick Schmitt and Torrie Norton to ascertain and certify that each employee has taken the oath of allegiance and designating the Director of Classified Personnel, vacant position, to be determined, to certify classified service assignment, effective July 1, 2014 through June 30, 2015.

3. RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS DEPARTMENT TO RELEASE CREDENTIALS HELD WARRANTS TO EMPLOYEES

Authorize the County Office of Education Credentials Department to release credentials held warrants to employees who have provided the required credential paper work, effective July 1, 2014 through June 30, 2015.

4. RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS

Designate Rick Schmitt or Eric R. Dill or Delores L. Perley to sign school orders, effective July 1, 2014 through June 30, 2015.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

**PROPOSITION AA**

H. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Staples Contract & Commercial Inc., to provide furniture at Diegueno Middle School Media Center, during the period of May 16, 2014 through November 16, 2014, in the amount of \$97,021.95, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Culver-Newlin, Inc., to provide furniture at La Costa Canyon High School Media Center and the 800 Buildings, during the period May 16, 2014 through November 16, 2014, in the amount of \$400,578.78, to be expended from Building Fund-Prop 39 Fund 21-39.

I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Balfour Beatty Construction LLC, Preliminary Guaranteed Maximum Price (GMP) to Lease/Leaseback Agreement at Middle School #5, during the period May 16, 2014 through completion, decreasing the amount by \$1,769,537.00 for a Final GMP in the amount of \$32,525,963.00, to be expended from Building Fund–Prop 39 Fund 21-39, and Mello-Roos funds.
2. Erickson Hall Construction, Inc., Preliminary Guaranteed Maximum Price (GMP) to Lease/Leaseback Agreement at Torrey Pines High School for Phase 1 work, during the period May 16, 2014 through completion, decreasing the amount by \$275.00 for a Final GMP in the amount of \$7,983,867.00, to be expended from Building Fund–Prop 39 Fund 21-39, and Mello-Roos funds.
3. Lionakis, contract A2013-146 for architectural/engineering services for Middle School #5 to include enhanced construction administration services to provide for weekly site visits throughout construction of Middle School #5, during the period May 16, 2014 through March 31, 2016, increasing the amount by \$35,100.00 for a new total of \$1,860,100.00, to be expended from Building Fund–Prop 39 Fund 21-39.

J. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Pacific Winds Building, Inc. Bid Package #1 La Costa Canyon High School Information Commons Renovation CB2014-20 for the modernization of the Media Center and 800 buildings for ASB, staff workroom and administration areas, during the period May 26, 2014 through August 15, 2014, in the amount of \$1,650,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.

K. APPROVAL OF CHANGE ORDERS

(None Submitted)

L. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 - 19)**

16. ADOPTION OF RESOLUTION OF INTENTION TO CONVEY INTEREST IN REAL PROPERTY AND RIGHT-OF-WAY  
Motion by Ms. Groth, seconded by Ms. Hergesheimer, to adopt the Resolution of Intention to Convey Interest in Real Property and Right-of-Way to San Diego Gas and Electric Company, for the purpose of access, to erect, construct, change the size of, improve, reconstruct, relocate, repair, maintain and use facilities consisting of: 1) Underground facilities and appurtenances for the transmission and distribution of electricity, 2) Pipelines and appurtenances for any and all purposes, and 3) Communication facilities, and appurtenances for the transmission and distribution of electricity and gas on the Torrey Pines High School campus, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

17. ADOPTION OF RESOLUTION DEDICATING AN INTEREST IN REAL PROPERTY AND RIGHT-OF-WAY  
PUBLIC HEARING – President Dalessandro opened the public hearing at 7:14 PM. There being no comment, the hearing was closed at 7:15 PM.

Motion by Ms. Groth, seconded by Ms. Herman, to adopt the Resolution Conveying an Interest in Real Property Easement and Right-of-Way to San Diego Gas & Electric Company for the purpose of access, to erect, construct, reconstruct, replace, repair, maintain and operate an Energy Storage Yard for the transmission and distribution of electricity and gas on the Canyon Crest Academy campus, as therein described, said property being owned by the San Dieguito Union High School

District of San Diego County, California, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

18. ADOPTION OF 2013-14 DISTRICT BUDGET / SPRING REVISION

Motion by Ms. Groth, seconded by Ms. Herman, to adopt the 2013-14 District Budget / Spring Revision, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

19. ADOPTION OF RESOLUTION / REDUCTIONS IN HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2014-15

Motion by Ms. Groth, seconded by Ms. Hergesheimer, to adopt the resolution initiating layoff and/or reductions in hours and/or months of classified employees/positions for fiscal year 2014-15, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

**INFORMATION ITEMS..... (ITEMS 20 - 28)**

20. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE

Mr. Vioria gave an update on the Local Control Accountability Plan (LCAP), as presented.

21. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill had nothing further to report.

22. HUMAN RESOURCES UPDATE ..... TORRIE NORTON, ASSOCIATE SUPERINTENDENT

Ms. Norton had nothing further to report.

23. EDUCATIONAL SERVICES UPDATE.....MIKE GROVE, ASSOCIATE SUPERINTENDENT

Dr. Grove had nothing further to report.

24. PUBLIC COMMENTS –


Ms. Elizabeth Lopez spoke about the importance of student safety and security on school campuses.

25. FUTURE AGENDA ITEMS – None presented.


26. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

27. CLOSED SESSION – Nothing to further to report.

28. ADJOURNMENT OF MEETING - Meeting adjourned at 7:45 PM.

  
Beth Hergesheimer, Board Clerk

June 5, 2014  
Date

  
Rick Schmitt, Superintendent

June 5, 2014  
Date

# San Dieguito Union High School District Mission To Provide a World-Class Education For All Students: Engaged, Inspired, Prepared

## Vision:

*To provide a world-class education for all students through quality programs that engage students, inspire achievement and service to others; prepare them to be lifelong learners and responsible members of society*

### Education Plan: Strategic Themes, 2013-14

Teaching & Learning	Assessment & Learning	Learning Opportunities & Supportive Learning Environments	Accomplished Educators	Community Engagement & Partnership	Planning & Resource Management
<p><i>Our focus on teaching and learning is characterized by:</i></p> <ul style="list-style-type: none"> <li>● The belief that each student can &amp; should learn at a high level</li> <li>● Offering a cohesive curriculum <b>aligned to the Common Core State Standards</b> and focused on 21<sup>st</sup> Century skills</li> <li>● Viewing teaching &amp; learning as collaborative activities</li> <li>● Providing high quality, innovative instruction informed by balanced assessment</li> <li>● A commitment to continuous improvement</li> </ul>	<p><i>We use assessments to <b>accurately measure student mastery</b> of essential learning outcomes by:</i></p> <ul style="list-style-type: none"> <li>● Utilizing a balanced System of Assessment: formal/informal &amp; formative / summative</li> <li>● Viewing and using assessment as a tool to guide teaching and learning</li> <li>● Using assessment as a tool to identify students in need of intervention</li> <li>● Using assessment as a tool to evaluate our programs</li> <li>● Using assessment as a means to measure &amp; report on student learning</li> </ul>	<p><i>We ensure effective learning opportunities by:</i></p> <ul style="list-style-type: none"> <li>● Developing diverse, expanded options for students that extend beyond the classroom and include web-based choices</li> <li>● Utilizing up-to-date educational technology</li> <li>● <b>Developing K-16 partnerships</b> to ensure seamless transitions and appropriate options for all students</li> <li>● Implementing re-teach &amp; intervention strategies for students who do not learn at the level expected of all students</li> <li>● Ensuring that all students are educated in the least restrictive environment that provides appropriate services at an appropriate cost</li> </ul>	<p><i>We staff our schools with accomplished educators and orient all district efforts toward the success of students by:</i></p> <ul style="list-style-type: none"> <li>● Recruiting and selecting highly qualified employees</li> <li>● Training and support of highly qualified employees</li> <li>● Effective support of highly qualified employees through evaluation</li> <li>● Utilizing efficient position control for budget accuracy</li> <li>● Updating office procedures to <b>maximize technology advancement</b></li> <li>● <b>Maintaining and strengthening employer/employee relations</b></li> </ul>	<p><i>A community is known by the schools it supports. We activate community support and engagement by:</i></p> <ul style="list-style-type: none"> <li>● Building relationships with community key leaders &amp; communicators</li> <li>● <b>Providing up-to-date communication</b> of all pertinent information through <b>social &amp; traditional media and community meetings</b></li> <li>● Establishing and supporting collaborative partnerships</li> <li>● Communicating the positive story of the District through local traditional media, SDUHSD website, Facebook &amp; Twitter</li> </ul> <p><i><b>Clearly, effectively &amp; regularly communicating the District's key Priorities and Vision for Success:</b></i></p> <ul style="list-style-type: none"> <li>● <b>Continuous improvement of each student through Common Core</b></li> <li>● <b>Budget Recovery</b></li> <li>● <b>Prop AA 21st Century Facilities</b></li> <li>● <b>Training &amp; supporting talented staff</b></li> </ul>	<p><i>Our commitment to teaching and learning is achieved by:</i></p> <p><i><b>Cautiously managing budget stabilization and recovery:</b></i></p> <ul style="list-style-type: none"> <li>● <b>Eliminating the structural deficit</b></li> <li>● <b>Restoring reserves to pre-recession levels</b></li> <li>● <b>Supporting Common Core State Standards implementation</b></li> </ul> <p><i>Long Range Facilities Master Planning and <b>Proposition AA Oversight:</b></i></p> <ul style="list-style-type: none"> <li>● <b>Aligning projects with instructional priorities and multi-year bond financing plan</b></li> <li>● Focusing on <b>first bond issuance:</b> two-year phasing of planning, design and construction within established budgets</li> <li>● Communicating project, budget and financial status to Board, ICOC, and public</li> </ul> <p><i><b>Enhancing technology:</b></i></p> <ul style="list-style-type: none"> <li>● Planning long-term Prop AA infrastructure upgrades</li> <li>● Supporting instruction with better wireless access and additional bandwidth</li> <li>● Preparing for Common Core State Standards instruction and assessment requirements</li> </ul>



